



Facilities Manager/Sr. Manager

The Position:

The successful candidate will play a key role as the head facilities professional at our site, which includes new laboratory and office space. The successful candidate will be responsible for growing and managing facilities operations, EH&S and security in a regulated work environment.

About You:

You have a degree in a related discipline along with hands-on experience in facilities operations, facility vendor services/engineering, construction/renovation oversight, compliance and validation and life safety. You have previous experience working at a life science company in a regulated environment, understand the compliance landscape and have put pro-active plans in place to ensure adherence to EHS and potential future GXP regulations. You understand the facilities function is a service-oriented function to support the company's scientific and business efforts and are responsive and communicative to issues and facility requests as they arise. You are known for creating positive relationships with landlords, vendors and employees at all levels and balancing business and stakeholder needs. You have successfully planned response and recovery operations for emergency situations/disaster recovery and have coordinated the development and implementation of associated response documentation. You understand what it takes to be the responsible for the safety and security of employees along with building and equipment maintenance. You have an interest in growing with the company, scaling a department and a commitment to continuous learning.

Who We Are:

Bolt Biotherapeutics, based in the San Francisco Bay Area, is a private clinical-stage biotechnology company developing Boltbody™ Immune-stimulating Antibody Conjugates (ISACs), a new class of immuno-oncology therapeutics that have eliminated tumors following systemic administration in preclinical studies while also developing immunological memory, which may lead to more durable clinical responses for patients. This is a unique opportunity to join and build, with like-minded colleagues, a company that will transform the lives of individuals with cancers.

We are an Equal Opportunity Employer offering a competitive salary and benefits package.

Applicants should be legally entitled to work for any employer in the US.

Note to Employment Agencies: Please do not forward any agency resumes. The company will not be responsible for any fees related to resumes that are unsolicited.